



City of San Leandro

Meeting Date: April 20, 2020

Staff Report

File Number: 20-150

Agenda Section: ACTION ITEMS

Agenda Number: 10.A

TO: City Council

FROM: Jeff Kay
City Manager

BY: Jeff Kay
City Manager

FINANCE REVIEW: Liz Warmerdam
Interim Finance Director

TITLE: Staff Report for a City of San Leandro City Council Resolution to Approve a Consulting Services Agreement with Smartwave Technologies to Install Ten Cameras on City Street Poles in the Amount of \$50,822.75; and for a City of San Leandro City Council Resolution to Approve a Consulting Services Agreement with Ojo Technology to Configure the Ten Cameras on the City's Video Management System in the Amount of \$52,329.60; and to Approve the Purchase of 16 Switches from Western Pacific Signal in the Amount of \$19,755.00, the Total Combined Costs for Which are \$122,907.35; and to Approve a Corresponding Appropriation of Funding of \$61,453.68 from the Information Technology Fund Balance (Fund 688) and Appropriation of Funding of \$61,453.67 from the Frontline Grant Fund Balance (Fund 150)

SUMMARY AND RECOMMENDATIONS

The San Leandro Police Department (SLPD) identified ten high impact areas around the City where new camera devices would aid investigations and serve traffic operations. The Information Technology (IT) Division developed an implementation plan and project for these sites that utilizes the City's existing fiber optics and wireless infrastructure. The proposed project includes all required equipment, infrastructure, software and hardware to install and maintain the cameras. Usage would be consistent with the updated Administrative Policy for Public Safety Camera Recording Retention and Use.

The City Council Facilities and Transportation Committee reviewed the proposed implementation plan and project, provided comments, and voted to refer it to the City Council with a recommendation to approve as submitted. Staff recommends the City Council review, consider the City Council Facilities and Transportation Committee's comments and recommendation, and approve the resolutions that will execute the plan and project. Staff also recommends the City Council approve appropriation of \$61,453.68 from the Information Technology fund balance (fund 688) and appropriation of \$61,453.67 from the Frontline Grant fund balance (fund 150) to offset the implementation costs. .

BACKGROUND

The City Council has heard on numerous occasions about the increasing importance of camera and video technology as part of public safety operations and previously directed the San Leandro Police Department to develop a proposal for their potential installation. Working with the City's Information Technology (IT) Division and in alignment with the goals of the adopted Fiber Optic Master Plan & Smart City Strategy, staff identified ten locations where new cameras would benefit these goals.

Analysis

In response to the City Council's request for a data-driven proposal for public safety cameras, staff analyzed data related to criminal activity and used that analysis to develop a draft list of potential locations for public safety cameras. The data analyzed included: violent crimes, property crimes, arrest data, and capacity for investigative assistance.

The first step in exploring potential public safety camera locations was to collect and analyze reported crime activity. This data included violent crimes and property crimes reported under the FBI's Universal Crime Reporting (UCR) standard (for more information, see: <https://www.ucrdatatool.gov/offenses.cfm>). This data set represents the current national standard that agencies use in reporting criminal activity by jurisdiction to the federal government. Staff analyzed the data by generating a density (i.e. "hot spot") map reflecting three years of UCR crime by geographical area. The areas displaying the highest concentration of reported crime were then ranked from highest to lowest as the first step in determining camera placement.

Next, Police Department staff partnered with the City's Department of Engineering and Transportation staff to evaluate the density map as well all points where vehicles may presently enter or leave the City. By analyzing arrest data for the last 5 years, staff determined that most subjects arrested in the City for robbery and/or burglary were found not to be residents of San Leandro. In fact, only about 20% of subjects arrested for robbery or burglary were residents of San Leandro at the time of arrest, which becomes an important factor to consider when determining where, and how, suspects may flee after committing a crime and looking for investigative leads. Due to the relatively small geographical area of our city, with limited entry and exit points, offenders who do not live in San Leandro would likely have to enter and/or exit the City via one of several main thoroughfares. Additionally, it is much more difficult to find and apprehend a suspect once they have left City limits. Based on interviews with offenders who come into San Leandro to commit crimes, they are aware of this fact and use it to their advantage. Placing cameras at strategic locations within the City to cover main ingress and egress routes may assist with deterring this inclination and provide valuable investigative leads for staff.

The last factor that staff examined when determining potential camera sites was to identify those locations that offer the highest potential for providing investigative leads for solving cases. Staff took into account locations where major case investigations took place where cameras were instrumental in providing valuable leads for investigations, apprehending suspects, and the prosecution of serious crimes and serial offenders. Staff defined "major" investigations to include: homicide, kidnap, rape, robbery, shootings and assault with a deadly weapon, fatal vehicle

accidents/DUI, home invasion robberies, burglary, and gang-related incidents. Cameras were used in these instances as a force multiplier, meaning they allowed the police department to harness technology appropriately to enhance the probability of solving cases.

It should be noted that cameras are most likely to be effective for solving crimes by identifying fleeing or departing vehicles and, potentially, for deterring crime if prospective criminals become aware of the presence of cameras. As such, the proposed locations are along roadways, rather than other public areas. In addition, criminal activity is sufficiently dispersed throughout the City that it would not be practical to expect cameras to effectively capture crimes as they occur.

Staff recommends the following locations based on a comprehensive, data-driven analysis of those locations throughout the City where public safety cameras would most effectively augment SLPD personnel in their efforts to investigate and solve crimes. Based upon this analysis, the following locations were identified in rank order:

1. Durant Ave. & Bancroft Ave. OR Bancroft Ave. & Dutton Ave.
2. MacArthur Blvd. & Superior Ave.
3. East 14th St. & Sybil Ave.
4. Monarch Bay Dr. & Mulford Point Dr.
5. Fargo Ave. & Washington Ave.
6. Estudillo Ave. & MacArthur Blvd.
7. Lewelling Blvd. & Hesperian Blvd.
8. Washington Ave. & Lewelling Blvd
9. Fairway Dr. & Merced St.
10. Davis St. & Timothy Dr. (Westgate Parking Lot)

The IT Division analyzed these locations and developed an implementation and design plan utilizing the City's fiber optic and wireless telecommunications networks to integrate these locations with the City's existing video management server.

In 2019 the City Manager executed Administrative Policy #2019-01, that governs how City public safety cameras are administered. The policy stipulates that video will be retained for a maximum of fifteen (15) days, unless part of a civil or criminal investigation; access shall be limited to staff with immediate and primary needs and must be approved by Department Heads, including the Police Chief; and recordings and images will not be routinely monitored and will only be checked in the event the City has a need, or probable cause, or reasonable suspicion to review recordings. Further, monitoring individuals based on protected class or characteristics including, but not limited to race, gender, sexual orientation, disability or other protected classification is strictly prohibited. The policy is attached for information.

Current Agency Policies

- Administrative Policy 2019 - 01: PROCEDURES FOR CAMERA RECORDING & USE

Previous Council Actions

- City Council Meeting Minutes dated December 5, 2016
- City Council Meeting Minutes dated February 26, 2018: Item 2.A

- City of San Leandro Fiber-optic Master Plan Implementation presentation dated September 17, 2018: 18-419
- City Council Meeting Minutes dated June 3, 2019
- City Council Meeting Minutes dated July 15, 2019
- City of San Leandro Work Session on City Cameras dated February 26, 2018

Fiscal Impacts

The total one-time cost associated with this proposal is anticipated to be approximately \$122,907.35. This amount includes a combination of wireless infrastructure, network hardware, camera devices, software, licenses, and implementation and installation services. A breakdown of those approximate costs is as follows:

- The cameras and services to configure them and software licenses on the City's video server are expected to cost \$52,329.60.
- Wireless infrastructure, installation, and the mounting of cameras at City poles is expected to cost \$50,822.75.
- Additional networking equipment is expected to cost \$19,755.00.

In addition to the one-time installation costs, annual maintenance is expected to cost approximately \$10,000.00 per year.

Budget Authority

Half of the one-time start-up costs (\$61,453.68) is recommended to be appropriated and funded through the Information Technology 688 Fund Balance, to be programmed into operating account 688-13-121-7410, and the other half (\$61,453.67) is recommended to be appropriated and funded through the SLPD Frontline (SLESF) Fund 150 Fund Balance, and programmed into operating account 150-21-011-7410.

Ongoing maintenance will be funded through the IT's annual operating budget.

Committee Review and Actions

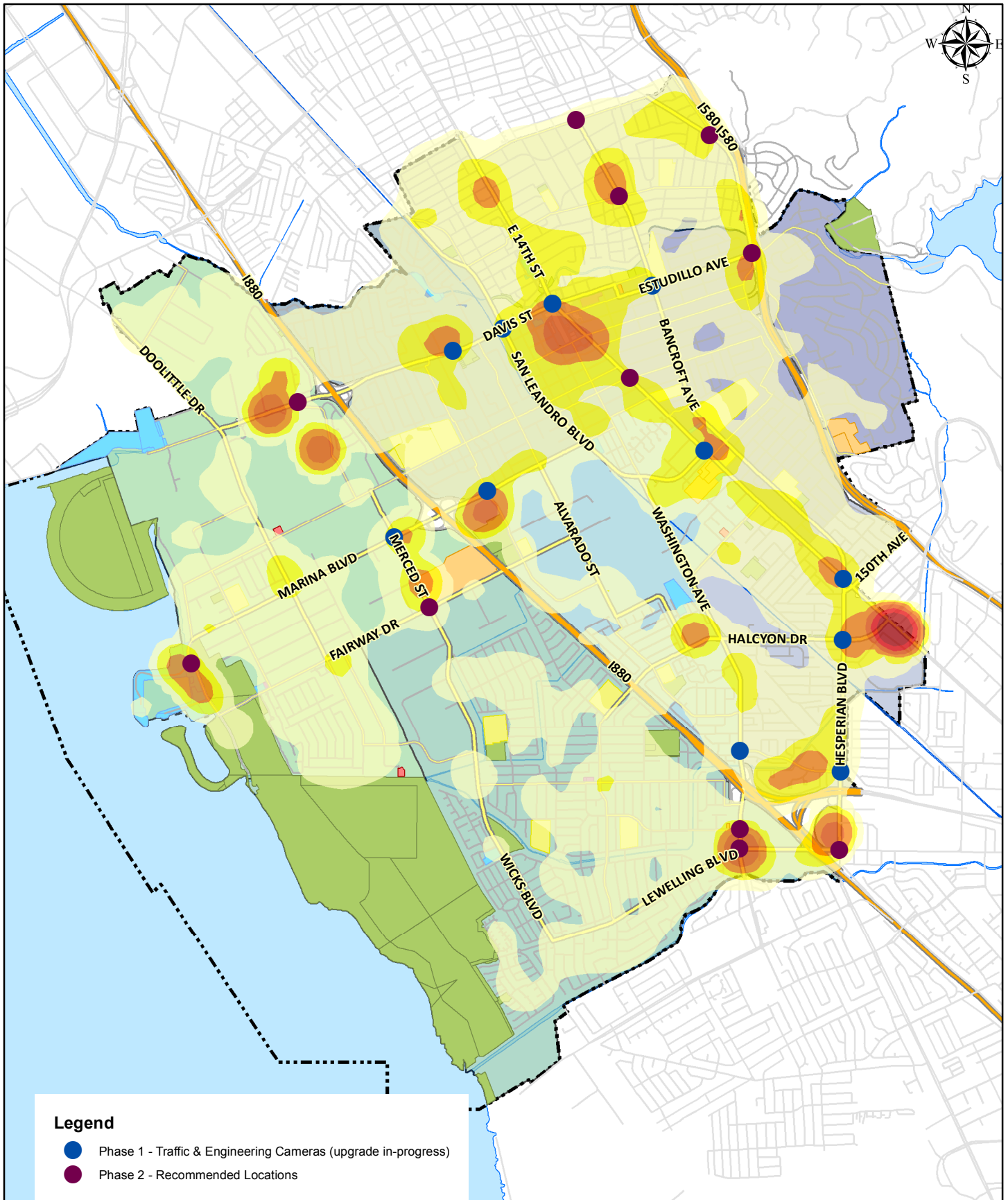
- City Council Facilities & Transportation Committee dated March 4, 2020 recommending moving the project to the full City Council for consideration
- City Council Facilities and Transportation Committee Meeting Minutes dated May 3, 2017
- City Council Facilities and Transportation Committee Meeting Minutes dated June 5, 2019: Item 2.A: 19-317- *Staff Report for a project to upgrade twelve existing traffic observation cameras at various locations within the city.*

Attachment(s) to Staff Report

Crime Analysis Heatmap for Proposed Camera Locations

PREPARED BY:

Denise Joseph, Crime Analyst, San Leandro Police Department
Scott Koll, Police Business Manager, Finance Department
Tony Batalla, Chief Technology Officer, City Manager's Office



San Leandro Police Department
 Proposed Public Safety Camera Locations

Data included: UCR data from 1/1/2017-12/31/2019



City of San Leandro

Meeting Date: April 20, 2020

Resolution - Council

File Number: 20-151

Agenda Section: ACTION ITEMS

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: Jeff Kay
City Manager

FINANCE REVIEW: Liz Warmerdam
Interim Finance Director

TITLE: RESOLUTION of the City of San Leandro City Council to Approve a Consulting Services Agreement with Smartwave Technologies to Install Ten Cameras on City Street Poles in the Amount of \$50,822.75; Authorizing the Appropriation of \$25,411.38 from the Information Technology 688 Fund Balance; and Authorizing the Appropriation of \$25,411.37 from the SLPD Frontline Fund Balance.

WHEREAS, an agreement between the City of San Leandro and Smartwave Technologies, copies of which are attached, was presented to this City Council; and

WHEREAS, the City Council is familiar with the contents thereof; and

WHEREAS, the City Manager recommends approval of said agreement.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

The City Manager is hereby authorized and directed, on behalf of the City Council, to execute payment on behalf of the City, in a form approved by the City Attorney; and

The City Manager is authorized to take all actions necessary or appropriate to carry out and implement the terms of the agreement and to administer the City's obligations, responsibilities and duties to be performed under the agreement; and

That said agreement with Smartwave Technologies in the amount of \$50,822.75 is hereby approved and execution by the City Manager is hereby authorized; and

That an appropriation of funds in the amount of \$25,411.38 from the 688 Fund Balance to the IT Operating Budget (Account 688-13-121-7410) is hereby authorized; and

That an appropriation of funds in the amount of \$25,411.37 from the SLPD Frontline Fund

Balance to the San Leandro Police Department Operating Budget (Account 150-21-011-7410) is hereby authorized.

Attachment(s) to Resolution

- Consulting Services Agreement Between the City of San Leandro and Smartwave Technologies to Install Ten Cameras on City Street Poles in the Amount of \$50,822.75

**CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF SAN LEANDRO AND
SMARTWAVE TECHNOLOGIES
FOR
WIRELESS INFRASTRUCTURE FOR CAMERA PROJECT**

THIS AGREEMENT for consulting services is made by and between the City of San Leandro (“City”) and SmartWAVE Technologies (“Consultant”) (together sometimes referred to as the “Parties”) as of **April 20, 2020** (the “Effective Date”).

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on April 19, 2021 the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City’s right to terminate the Agreement, as referenced in Section 8.
- 1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.
- 1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Consultant’s obligations hereunder.
- 1.5 City of San Leandro Living Wage Rates.** This contract may be covered by the City of San Leandro Living Wage Ordinance (LWO). Bidder’s attention is directed to the San Leandro Municipal Code, Title 1, Chapter 6, Article 6. Successful Bidder must submit completed self-certification form and comply with the LWO if covered.

Section 2. COMPENSATION. City hereby agrees to pay Consultant a sum not to exceed \$50,822.57 notwithstanding any contrary indications that may be contained in Consultant’s proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant’s proposal, attached as Exhibit B, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the

time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

2.2 Monthly Payment. City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City

shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

- 2.3 Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.
- 2.4 Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.
- In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.
- 2.5 Hourly Fees.** Not Applicable.
- 2.6 Reimbursable Expenses.** Not Applicable.
- 2.7 Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.8 Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.
- 2.9 Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid or proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000.00 per accident. In the alternative, Consultant may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Consultant, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Consultant shall submit the following:

- a. Certificate of Liability Insurance in the amounts specified in the section; and
- b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General Requirements. Consultant, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than \$1,000,000.00 and automobile liability insurance for the term of this Agreement in an amount not less than \$1,000,000.00 per occurrence, combined

single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum Scope of Coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an “occurrence” basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 Additional Requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant.
- c. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation.
- d. For any claims related to this Agreement or the work hereunder, the Consultant’s insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant’s insurance and shall not contribute with it.

4.2.4 Submittal Requirements. To comply with Subsection 4.2, Consultant shall submit the following:

- a. Certificate of Liability Insurance in the amounts specified in the section;
- b. Additional Insured Endorsement as required by the section;

- c. Waiver of Subrogation Endorsement as required by the section; and
- d. Primary Insurance Endorsement as required by the section.

4.3 Professional Liability Insurance.

4.3.1 General Requirements. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than \$1,000,000.00 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed \$150,000 per claim.

4.3.2 Claims-Made Limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least 5 years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of 5 years after completion of work under this Agreement.
- d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.3.3 Additional Requirements. A certified endorsement to include contractual liability shall be included in the policy.

4.3.4 Submittal Requirements. To comply with Subsection 4.3, Consultant shall submit the Certificate of Liability Insurance in the amounts specified in the section.

4.4 All Policies Requirements.

4.4.1 Acceptability of Insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 Verification of Coverage. Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Consultant by the insurer, including complete copies of all

endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.4.3 Deductibles and Self-Insured Retentions. Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.4.4 Wasting Policies. No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 Endorsement Requirements. Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.4.6 Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 Submittal of Proof of Insurance Coverage. All certificates of insurance and original endorsements effecting coverage required in this Section 4 must be electronically submitted through the City's online insurance document management program, PINS Advantage. Contractor shall comply with all requirements provided by City related to the PINS Advantage program.

4.6 Remedies. In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;

- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONSULTANT’S RESPONSIBILITIES.** Refer to the attached Exhibit C, which is incorporated herein and made a part of this Agreement.

Section 6. **STATUS OF CONSULTANT.**

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant’s services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.
- 6.2 Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. **LEGAL REQUIREMENTS.**

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant’s failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.
- 7.3 Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

- 7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.
- 7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 90 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

- 8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

- 8.3 Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.
- 8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, the City shall immediately notify the Consultant of said claims of breach in writing. If the Consultant cannot cure said breach within ten (10) business days, the City's remedies shall include, but are not limited to, the following:
- 8.6.1** Immediately terminate the Agreement;
 - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;
 - 8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or
 - 8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are

not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.

- 9.2 Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.
- 9.3 Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds \$10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

- 10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.

- 10.6 Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 10.7 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a “conflict of interest,” as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous 12 months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.*, and, if applicable, will be disqualified from holding public office in the State of California.

At City’s sole discretion, Consultant may be required to file with the City a Form 700 to identify and document Consultant’s economic interests, as defined and regulated by the California Fair Political Practices Commission. If Consultant is required to file a Form 700, Consultant is hereby advised to contact the San Leandro City Clerk for the Form 700 and directions on how to prepare it.

- 10.8 Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.9 Contract Administration.** This Agreement shall be administered by Tony Batalla (“Contract Administrator”). All correspondence shall be directed to or through the Contract Administrator or his or her designee.
- 10.10 Notices.** Any written notice to Consultant shall be sent to:
Al Brown
SmartWAVE Technologies
2662 Holcomb Bridge Rd Ste 340
Alpharetta, Georgia 30022
Al.brown@smartwave.us

Any written notice to City shall be sent to:

City of San Leandro
IT Division
c/o Tony Batalla
835 East 14th Street
San Leandro, CA 94577
tbatalla@sanleandro.org

With a copy to:
City of San Leandro
Department of Finance
c/o Purchasing Agent
835 East 14th Street
San Leandro, CA 94577

10.12 Integration. This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B, and C represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

<u>Exhibit A</u>	Scope of Services
<u>Exhibit B</u>	Compensation Schedule & Reimbursable Expenses
<u>Exhibit C</u>	Indemnification

10.13 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

10.14 Certification per Iran Contracting Act of 2010. In the event that this contract is for one million dollars (\$1,000,000.00) or more, by Consultant's signature below Consultant certifies that Consultant, and any parent entities, subsidiaries, successors or subunits of Consultant are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

SMARTWAVE TECHNOLOGIES

Jeff Kay, City Manager

Al Brown, CEO

Attest:

Leticia I. Miguel, City Clerk

Approved as to Fiscal Authority:

Liz Warmerdam, Interim Finance Director

688-13-121-7410

Account Number

Approved as to Form:

Richard D. Pio Roda, City Attorney

Per Section 10.7:
X Form 700 Not Required
 Form 700 Required

Tony Batalla, Chief Technology Officer

EXHIBIT A

SCOPE OF SERVICES

SmartWAVE will provide the following products and services for the project:

- Kickoff Meeting to review project requirements, statement of work and project schedule with City IT Staff and Milestone Camera Vendor
- Intersections where wireless work will be performed, to include information regarding line of site (LOS) and potential concerns, are as follows:
 - Estudillo/MacArthur
 - No LOS to County Tower. Relay link required to Grand/Juana. There is LOS from Grand/Juana to Tower
 - Link distance is 1.1 Miles
 - Within boundary lines of BS2 Viewshed
 - Minor Base Station antenna alignment required
 - Superior/MacArthur
 - LOS to County Tower with possible foliage obstruction upon Spring arrival
 - Link distance is 1.6 Miles
 - On edge of boundary line of BS2 Viewshed
 - Minor Base Station antenna alignment required
 - Durant/Bancroft
 - LOS to County Tower
 - Link distance is 2.1 miles
 - Within boundary lines of BS2 Viewshed
 - Minor Base Station antenna alignment required

- Hesperian/Lewelling
 - LOS to County Tower
 - Link distance is 2.59 Miles
 - On edge of boundary line of BS1 Viewshed
 - New wireless PTP link required due to distance
- Mulford/Monarch
 - LOS to County Tower
 - Link distance is 4.1 Miles
 - Exceeds boundary line of BS Viewshed
 - New wireless PTP Link required due to distance
- Sybil/E14th
 - LOS to County Tower
 - Link distance is 1.65 Miles
 - Within boundary lines of BS2 Viewshed
 - Minor Base Station antenna alignment required
- Davis/Timothy
 - LOS to County Tower
 - Link distance is 3.3 Miles
 - Exceeds boundary line of BS Viewshed
 - New wireless PTP Link required due to distance

- SmartWAVE will install network cabling only at 3 Intersections with Fiber
- Perform a Wireless Site Survey for the wireless network to confirm line of site to intersection locations
- Provide all wireless network equipment
- Perform pre-install burn-in/configuration and staging of all wireless equipment
- Install Mimosa C5 Radios with associated antennas at 4 intersection locations and align radios to County Tower
- Install a total of 6 Mimosa B5 Point to Point (PTP) Radios (3 at intersections and 3 at the tower) and align radios using Sunsight AAT-15 Alignment Tool
- Install Cameras at 10 intersection locations
- Install 2 Mimosa C5x PTP radios between Estudillo/MacArthur to Grand/Juana
- Perform outdoor grade cabling installation services for 1 camera and 1 radio at 7 intersection locations
- Perform outdoor grade cabling installation services for 3 new cables at the Tower location
- Perform outdoor grade cabling installation services for 1 camera at 3 intersection locations
- Perform outdoor grade cabling installation services for 2 radios at Grand Juana for the relay link
- Perform throughput testing for all links to confirm adequate connectivity
- Provide post installation documentation
- Transition network to operational support
- Submit invoices to Accounts Payables

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

MATERIAL / EQUIPMENT DESCRIPTION	MANF. PART #	QUANTITY	Unit Price	Extended Price	
Network Equipment					
5GHz 1 Gbps PTP backhaul	B5	6 ea	\$767.00	\$4,602.00	
4.9-6.4GHz 8dBi Radio for PTP	C5x	2 ea	\$101.00	\$202.00	
4.9-6.4GHz 70mm Horn Ant. for C5x	N5-X12	2 ea	\$21.00	\$42.00	
5GHz Client Device, Connectorized, C5c	C5c	4 ea	\$136.00	\$544.00	
5GHz Dish 30dBi 2x2	SWRD-5G30	4 ea	\$156.00	\$624.00	
N Male to RP-SMA Jumper Cable 3Ft	CA400-NM-RSMA-3	8 ea	\$11.00	\$88.00	
Pole/Mast Mounting Materials	SWPOLEMNT	9 ea	\$90.00	\$810.00	
CITEL Outdoor Surge Protector for POE and Gigabit Ethernet	CMJ8-POE-A	12 ea	\$26.00	\$312.00	
802.3af to 48V Passive PoE Converter, 10/100/1000/ Mbps, 2KV Surge Protection, 48V DC, 12W	APC1048	5 ea	\$36.00	\$180.00	
4-Port 10/100/1000Mbps PoE Switch with 2 Uplink Gigabit Ports, IEEE802.3af Standard, Unmanaged all weather PoE switch	LPS840AT-T1	8 ea	\$337.00	\$2,696.00	
48V 24W Gigabit Passive PoE Injector	TP-POE-48G	1 ea	\$30.00	\$30.00	
Outdoor Grade Cat6, Shielded RJ45 Connectors, Ground Wire	SWCAT6OD	22 ea	\$150.00	\$3,300.00	
Shipping, weathertape, consumable items for PTP and PTMP	MISC	1 ea	\$1,343.00	\$1,343.00	
Installation Services					
Project Manager	SWPM	8 hr	\$130.00	\$1,040.00	
Senior RF/Network Engineer	SWENGR	56 hr	\$145.00	\$8,120.00	
RF Network Technician	SWTECH	164 hr	\$95.00	\$15,580.00	
Bucket Truck, Misc Expenses	SWEXP	10 LT	\$350.00	\$3,500.00	
Support Services					
Post installation support to include Cloud Licenses, monitoring, optimization, reporting and truck roll – Outdoor AP or Radio - 1 Year	SWSPT1-OD	12 ea	\$540.00	\$6,480.00	
PRICING					
				Materials/Equip	\$14,773.00
				Installation Services	\$28,240.00
				Support Services	\$6,480.00
				Tax (9.0%)	\$1,329.57
				GRAND TOTAL	\$50,822.57

Pricing Notes:

1. Taxes are included.
2. Payment Terms are Net-30 upon install completion.
3. SmartWAVE will retain ownership of the equipment until payment is made in full.
4. Installation Services include site survey, installation, and post installation testing.
5. Price includes Network Cabling to 12 Radios and 10 Cameras.
6. Price assumes 120V outlets are available at all radio installation locations.
7. Price is based on quantity of radios listed and subject to change after the Site Survey.
8. Price includes 1-Year post installation support for all radios. Camera support is not included.
9. Price does not include Permits or special insurance requirements.
10. Price assumes existing Base Stations on County Tower will provide connectivity to C5c locations.
11. Price assume free and clear access to all radio locations.
12. Price does not include Network Switching infrastructure, DHCP Services, or Firewall to support solution.
13. Price does not include Internet Service Provider services.
14. Price includes Traffic Control Plans.
15. Price does not include structural analysis or PE stamped drawings.
16. Price does not include Electrical or Conduit work.
17. Price includes an outdoor switch at 8 Intersections.
18. Price assumes 3 camera locations will be provide POE by others.
19. Price assumes 3 radios at the tower will be provided POE by existing switch.
20. Price assumes cable at intersections is installed into traffic control cabinets at all locations.
21. Price assumes cameras, camera mounts and other related supporting camera hardware is provided by others.
22. Price assumes camera configuration, staging and labeling is provided by others.
23. Price assumes all cabling conduits are clear from obstructions prior to installation start.

EXHIBIT C

INDEMNIFICATION

Consultant shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, elected officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's performance of the services called for or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

The Consultant's obligation to defend and indemnify shall not be excused because of the Consultant's inability to evaluate Liability or because the Consultant evaluates Liability and determines that the Consultant is not liable to the claimant. The Consultant must respond within 30 days to the tender of any claim for defense and indemnity by the City. If the Consultant fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Consultant under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Consultant accepts or rejects the tender of defense, whichever occurs first.

3008145.1



City of San Leandro

Meeting Date: April 20, 2020

Resolution - Council

File Number: 20-152

Agenda Section: ACTION ITEMS

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: Jeff Kay
City Manager

FINANCE REVIEW: Liz Warmerdam
Interim Finance Director

TITLE: RESOLUTION of the City of San Leandro City Council to Approve a Consulting Services Agreement with Ojo Technology to Configure Ten Cameras on the City's Video Management System in the Amount of \$52,329.60; Authorizing the Appropriation of \$26,124.80 from the Information Technology 688 Fund Balance; and Authorizing the Appropriation of \$26,124.80 from the SLPD Frontline Grant Fund Balance.

WHEREAS, an agreement between the City of San Leandro and Ojo Technology, copies of which are attached, was presented to this City Council; and

WHEREAS, the City Council is familiar with the contents thereof; and

WHEREAS, the City Manager recommends approval of said agreement.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

The City Manager is hereby authorized and directed, on behalf of the City Council, to execute payment on behalf of the City, in a form approved by the City Attorney; and

The City Manager is authorized to take all actions necessary or appropriate to carry out and implement the terms of the agreement and to administer the City's obligations, responsibilities, and duties to be performed under the agreement; and

That said agreement with Ojo Technology in the amount of \$52,329.60 is hereby approved and execution by the City Manager is hereby authorized; and

That an appropriation of funds in the amount of \$26,124.80 from the Information Technology 688 Fund Balance to the IT Operating Budget (Account 688-13-121-7410) is hereby authorized; and

That an appropriation of funds in the amount of \$26,124.80 from the SLPD Frontline Grant Fund Balance to the Frontline Grant Operating Budget (Account 150-21-011-7410) is hereby authorized.

Attachment(s) to Resolution

- Consulting Services Agreement Between the City of San Leandro and Ojo Technology to Configure Ten Cameras on the City's Video Management System in the Amount of \$52,329.60

**CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF SAN LEANDRO AND
OJO TECHNOLOGY
FOR
INSTALLATION AND CONFIGURATION OF TEN (10) CAMERAS ON CITY HALL VIDEO
MANAGEMENT SYSTEM**

THIS AGREEMENT for consulting services is made by and between the City of San Leandro (“City”) and Ojo Technology (“Consultant”) (together sometimes referred to as the “Parties”) as of **April 20, 2020** (the “Effective Date”).

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on **April 19, 2021**, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City’s right to terminate the Agreement, as referenced in Section 8.
- 1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.
- 1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Subsection 1.2 above and to satisfy Consultant’s obligations hereunder.
- 1.5 **City of San Leandro Living Wage Rates.** This contract may be covered by the City of San Leandro Living Wage Ordinance (LWO). Bidder’s attention is directed to the San Leandro Municipal Code, Title 1, Chapter 6, Article 6. Successful Bidder must submit completed self-certification form and comply with the LWO if covered.

Section 2. COMPENSATION. City hereby agrees to pay Consultant a sum of **\$52,329.60**, notwithstanding any contrary indications that may be contained in Consultant’s proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant’s proposal, attached as Exhibit B, regarding the amount of compensation, the

Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the Parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

- 2.2 Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.
- 2.3 Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.
- 2.4 Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.
- In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.
- 2.5 Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.
- 2.6 Reimbursable Expenses.** Reimbursable expenses are specified in Exhibit B, and shall not exceed \$0.00. Expenses not listed in Exhibit B are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.7 Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.8 Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.
- 2.9 Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. INSURANCE REQUIREMENTS. Before fully executing this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid or proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence to City that such insurance is in effect. VERIFICATION OF THE REQUIRED INSURANCE SHALL BE SUBMITTED AND MADE PART OF THIS AGREEMENT PRIOR TO EXECUTION. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 Workers' Compensation.

4.1.1 General Requirements. Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000.00 per accident. In the alternative, Consultant may rely on a self-insurance program to meet these requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of the Contract Administrator.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the Consultant, its employees, agents, and subcontractors.

4.1.2 Submittal Requirements. To comply with Subsection 4.1, Consultant shall submit the following:

- a. Certificate of Liability Insurance in the amounts specified in the section; and
- b. Waiver of Subrogation Endorsement as required by the section.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 **General Requirements.** Consultant, at its own cost and expense, shall maintain commercial general liability insurance for the term of this Agreement in an amount not less than \$1,000,000.00 and automobile liability insurance for the term of this Agreement in an amount not less than \$1,000,000.00 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 **Minimum Scope of Coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional Requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- b. City, its officers, officials, employees, and volunteers are to be covered as additional insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant.
- c. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.
- d. For any claims related to this Agreement or the work hereunder, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

4.2.4 Submittal Requirements. To comply with Subsection 4.2, Consultant shall submit the following:

- a. Certificate of Liability Insurance in the amounts specified in the section;
- b. Additional Insured Endorsement as required by the section;
- c. Waiver of Subrogation Endorsement as required by the section; and
- d. Primary Insurance Endorsement as required by the section.

4.3 Professional Liability Insurance.

4.3.1 General Requirements. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than \$1,000,000.00 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed \$150,000 per claim.

4.3.2 Claims-Made Limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained, and evidence of insurance must be provided for at least 5 years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of 5 years after completion of work under this Agreement.
- d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.3.3 Additional Requirements. A certified endorsement to include contractual liability shall be included in the policy.

4.3.4 Submittal Requirements. To comply with Subsection 4.3, Consultant shall submit the Certificate of Liability Insurance in the amounts specified in the section.

4.4 **All Policies Requirements.**

- 4.4.1 **Acceptability of Insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.
- 4.4.2 **Verification of Coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all Certificates of Liability Insurance delivered to Consultant by the insurer, including complete copies of all endorsements attached to the policies. All copies of Certificates of Liability Insurance and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.
- 4.4.3 **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- 4.4.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).
- 4.4.5 **Endorsement Requirements.** Each insurance policy required by Section 4 shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.
- 4.4.6 **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.
- 4.5 **Submittal of Proof of Insurance Coverage.** All certificates of insurance and original endorsements effecting coverage required in this Section 4 must be electronically submitted through the City's online insurance document management program, PINS Advantage. Contractor shall comply with all requirements provided by City related to the PINS Advantage program.
- 4.6 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which

are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.** Refer to the attached Exhibit C, which is incorporated herein and made a part of this Agreement.

Section 6. **STATUS OF CONSULTANT.**

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subsection 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. **LEGAL REQUIREMENTS.**

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

- 7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.
- 7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 90 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

- 8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.
- 8.3 Amendments.** The Parties may amend this Agreement only by a writing signed by all the Parties.
- 8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but are not limited to, the following:
- 8.6.1** Immediately terminate the Agreement;
 - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;
 - 8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or
 - 8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both Parties.
- 9.2 Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.
- 9.3 Inspection and Audit of Records.** Any records or documents that Subsection 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds \$10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10. MISCELLANEOUS PROVISIONS.

- 10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Alameda or in the United States District Court for the Northern District of California.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any

provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.
- 10.6 Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 10.7 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a “conflict of interest,” as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Section 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous 12 months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of California Government Code Section 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of California Government Code Section 1090 *et seq.*, and, if applicable, will be disqualified from holding public office in the State of California.

At City’s sole discretion, Consultant may be required to file with the City a Form 700 to identify and document Consultant’s economic interests, as defined and regulated by the California Fair Political Practices Commission. If Consultant is required to file a Form 700, Consultant is hereby advised to contact the San Leandro City Clerk for the Form 700 and directions on how to prepare it.

- 10.8 Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.9 Contract Administration.** This Agreement shall be administered by Tony Batalla ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.
- 10.10 Notices.** Any written notice to Consultant shall be sent to:
Angela Wong
President
Ojo Technology, Inc.
103 Hammond Avenue
Fremont, CA 94539
awong@ojotech.com

Any written notice to City shall be sent to:
Tony Batalla
c/o Information Technology
City of San Leandro
835 East 14th Street
San Leandro, CA 94577
tbatalla@sanleandro.org

With a copy to:
City of San Leandro
Department of Finance
c/o Purchasing Agent
835 East 14th Street
San Leandro, CA 94577

- 10.11 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B, and C represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

<u>Exhibit A</u>	Scope of Services
<u>Exhibit B</u>	Compensation Schedule & Reimbursable Expenses
<u>Exhibit C</u>	Indemnification

- 10.12 Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

10.13 Certification per Iran Contracting Act of 2010. In the event that this contract is for one million dollars (\$1,000,000.00) or more, by Consultant's signature below Consultant certifies that Consultant, and any parent entities, subsidiaries, successors or subunits of Consultant are not identified on a list created pursuant to subdivision (b) of Section 2203 of the California Public Contract Code as a person engaging in investment activities in Iran as described in subdivision (a) of Section 2202.5, or as a person described in subdivision (b) of Section 2202.5 of the California Public Contract Code, as applicable.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Agreement as of the Effective Date. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

OJO TECHNOLOGY, INC.

Jeff Kay, City Manager

Angela Wong, President

Attest:

Leticia I. Miguel, City Clerk

Approved as to Fiscal Authority:

Liz Warmerdam, Interim Finance Director

688-13-121-7410

Account Number

Approved as to Form:

Richard D. Pio Roda, City Attorney

Per Section 10.7:

Form 700 Not Required

Form 700 Required

Tony Batalla, Chief Technology Officer

EXHIBIT A

SCOPE OF SERVICES

Project Summary:

Ojo Technology will provide 10 new Samsung / Hanwha 20 Mega Pixel Multi-Image cameras onto the Milestone Expert software for City Hall. Each camera will be placed at an intersection where it will capture a 270 degree or 360 degree view of the intersection depending on the needs of the City. Each camera has built in Intelligent Video Analytics such as tampering, loitering, motion detection, defocus detection, fog detection and can create a virtual line for exit and enter.

SOW:

- Ojo to Test, Program and Configure 10 NEW PNM-9081VQ Traffic Light Surveillance Cameras
 - Ojo to assist the City's Public Works Team or the City's Wireless Provider with Aiming & Focusing Cameras.
 - The City to provide installation at the traffic lights through Public Works or Wireless Provider.
 - The City will take care of necessary network infrastructure, power, cabling and replace any existing COAX with CAT5 or CAT6 cable.

EXHIBIT B

COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

Equipment List:
Equipment List:

Traffic Camera Equipment and Materials (TAXABLE)							
ITEM	QTY	UNIT	Type	PART No.	DESCRIPTION	UNIT SELL	EXT. SELL
1	10	ea	Camera	PNM-9081VQ	Network vandal outdoor Multi-sensor Multi-Directional dome camera, (5MP X 4 sensors) 20MP @ 30fps, motorized vari-focal lens 2.6x (3.6 ~ 9.4mm) (102.5" ~ 38.7"), triple codec H.265/H.264/MJPEG with WiseStream II technology, 120dB WDR, defocus detection, built in analytics, true D/N, 4x SD card, hallway view, HLC, defog detection, DIS(Gyro Sensor), 12VDC/HPoE (Power adaptor is included), IP66/IK10, -40°C ~ +55°C (-40°F ~ +131°F) NOTE: 11 Traffic Cameras - Customer has 1 Camera on-site.	\$ 2,280.82	\$ 22,808.20
2	10	ea	Mount	SBP-329HM	Large Cap adaptor (outdoor) for the Multi-Directional cameras PNM-9080VQ and PNM-9081VQ (Will fit the following accessories: SBP-300WM, SBP-300LM, SBP-300CM)	\$ 46.23	\$ 462.30
3	10	ea	Mount	SBP-300WM	Wall Mount Accessory, (SCP-3430H/2430H, SCP-3370TH/3370H, SCP-2370TH/2370H, SCP-3250H/2250H, SCP-3120VH, SNP-5430H/6320H/6320RH, SNP-5200H/3302H, SNP-6321H/5321H/SNP-L6233H/L5233H/L6233RH/SNP-3371TH/3371H, SNP-3120VH, All caps except SBP-329HM, SHP-	\$ 48.70	\$ 487.00
4	10	ea	Mount	SBP-300NB	Installation Back box compatible with (SBP-300WM, SBP-300WM1, SBP-300KM, SBP-300PM)	\$ 184.93	\$ 1,849.30
5	10	ea	Mount	SBP-300PM	Pole Mount Adapter Accessory, use with SBP-300WM, Ivory	\$ 48.70	\$ 487.00
6	10	ea	NEMA	A808CHNF	Continuous Hinge w Clamps 4, Size/Dims: 8.00x8.00x4.00, Material: Mild Steel, Finish: Gray	\$ 139.81	\$ 1,398.10
7	10	ea	NEMA	A8P8	CONDUCTIVE PANELS 6.75X6.88 FITS 8X8 BOXES PNLJ, PAINTED STEEL	\$ 9.70	\$ 97.00
Milestone EXPERT Software & Support for the Added Traffic Cams							
ITEM	QTY	UNIT	Vendor	PART No.	DESCRIPTION	UNIT SELL	EXT. SELL
1	10	ea	Milestone	XPETDL	XProtect Expert Device License	\$ 251.07	\$ 2,510.70
2	10	ea	Milestone	YXPETDL	One year Care Plus for XProtect Expert Device License	\$ 45.73	\$ 457.30
3	1630	ea	Milestone	DXPETDL	One day SUP for XProtect Expert Device License, single day purchase	\$ 0.13	\$ 211.90



PNM-9081VQ
20Megapixel Multi-directional 360° Camera



Key Features

- 4ea x 2560 x 1920 resolution (Max. 20MP)
- 4ea x 3.6 ~ 9.4mm (2.6x) motorized varifocal lens
- 4ea x Max. 30fps@5M (H.265, H.264)
- Digital Image Stabilization with Built-in Gyro Sensor
- H.265, H.264, MJPEG Codec Supported
- Day & Night (ICR), WDR (120dB)
- Motion detection, Tampering, Advanced Video Analytics
- SD / SDHC / SDXC Memory slot, WiseStreamII Support

Materials Total:	\$27,588.90
Milestone Software & Support	\$3,179.90
Professional Services Total:	\$14,415.20
Sales Tax 9.75%:	\$2,689.92
Shipping & Handling	\$551.78
Bronze Maintenance Co-Term with Existing plan: June 20, 2021	\$3,903.90
Grand Total:	<u>\$52,329.60</u>

This proposal covers only the direct costs described above. Should other conditions change to our base contract (e.g. time of completion, schedule, sequence of work, etc.) as a result of this revision, we reserve the right to re-quote this proposal when these additional costs can be determined.

Exclusions & Clarifications:

1. CMAS Terms and Conditions Apply
2. Assumes PoE switches and / or midspan PoE injectors shall be provided by others
3. Assumes electrical circuits (if required), shall be provided by others
4. Assumes UPS power shall be provided by others
5. Assumes use of existing server, or server shall be provided by others
6. Assumes viewing workstation exists or shall be provided by others
7. Assumes use of existing equipment rack, or rack shall be provided by others
8. Assumes the City will install the traffic light cameras through Public Works or others
9. Prevailing wage included
10. Bond not included

- Alameda County Small, Local, Emerging Business (SLEB): # 10-00193
- California Small Business Certification: #1064041
- DBE Certification #: 39125DIR #: 1000001115
- C-7 CA Contractors License #: 891252

California Multiple Award Schedules (CMAS)

- Milestone CMAS - 3-17-84-0022S
- Samsung CMA – 3-16-84-0022K
- Professional Services: 3-19-70-2890G

EXHIBIT C

INDEMNIFICATION

Consultant shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, elected officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's performance of the services called for or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

The Consultant's obligation to defend and indemnify shall not be excused because of the Consultant's inability to evaluate Liability or because the Consultant evaluates Liability and determines that the Consultant is not liable to the claimant. The Consultant must respond within 30 days to the tender of any claim for defense and indemnity by the City. If the Consultant fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Consultant under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Consultant accepts or rejects the tender of defense, whichever occurs first.



City of San Leandro

Meeting Date: April 20, 2020

Resolution - Council

File Number: 20-153

Agenda Section: ACTION ITEMS

Agenda Number:

TO: City Council

FROM: Jeff Kay
City Manager

BY: Jeff Kay
City Manager

FINANCE REVIEW: Liz Warmerdam
Interim Finance Director

TITLE: RESOLUTION of the City of San Leandro City Council to Approve a Procurement of 16 Gigabit Switches from Western Pacific Signal in the Amount of \$19,777.00; Authorizing the Appropriation of \$9,888.50 from the Information Technology 688 Fund Balance; and Authorizing the Appropriation of \$9,888.50 from the SLPD Frontline 150 Fund Balance.

WHEREAS, an quote from Western Pacific Signal, copies of which are attached, was presented to this City Council; and

WHEREAS, the City Council is familiar with the contents thereof; and

WHEREAS, the City Manager recommends approval of said agreement.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

The City Manager is hereby authorized and directed, on behalf of the City Council of the City of San Leandro, to execute payment on behalf of the City, in a form approved by the City Attorney; and

The City Manager is authorized to take all actions necessary or appropriate to carry out and implement the terms of the agreement and to administer the City's obligations, responsibilities and duties to be performed under the agreement; and

That said purchase from Western Pacific Signal in the amount of \$19,777.00 is hereby approved and execution by the City Manager is hereby authorized; and

That an appropriation of funds in the amount of \$9,888.50 from the Information Technology 688 Fund Balance to the IT Operating Budget (Account 688-13-121-7410) is hereby authorized; and

That an appropriation of funds in the amount of \$9,888.50 from the SLPD Frontline Fund Balance to the Frontline Grant Operating Budget (Account 150-21-011-7410) is hereby authorized.

Attachment(s) to Resolution

- Quote from Western Pacific Signal for 16 Gigabit Switches in the Amount of \$19,777.00



Estimate

Western Pacific Signal
 15890 Foothill Blvd, San Leandro, CA 94578
 sales@wpsignal.com
 (510) 276-6400

Date Issued:	Estimate #
2/24/2020	31503

Quotation Issued to:

City of San Leandro Public Works
 835 E. 14th Street
 San Leandro, CA 94577

Confirm Ship To:

City of San Leandro
 Will/Call

Requestor		Estimator/Rep		Payment Terms		FOB / Delivery Terms	
Bobson Lam		Pedro		Net 30		Factory	
WPS Item Code	Product Description			Qty	Unit	Each	Total
EX73934E-OVB	Etherwan Hardened Ethernet Switch Improvement Hardened Ethernet Switch, (-40°C - 75°C) Managed LL3 Gigabit Ethernet Switch with 12 Gigabit, No PoE, Ports + 4 100/1000Base SFP ports. DIN-rail mount, Power Input 12 - 48VDC, power supply sold separately.			16	Ea	1,085.00	17,360.00T
HDR-30-24	Power Supply, 30 Watts, 24VDC Output, Industrial Din Rail Mount, EtherWAN P/N HDR-30--24			16	Ea	40.00	640.00T
Note: Price reflects the City direct purchase only.							

Allow 4-6 weeks for delivery ARO

Subtotal	\$18,000.00
Sales Tax (9.75%)	\$1,755.00
Total	\$19,755.00

Pricing on estimate is non-transferable. This quotation is good for quantities listed above or greater. All estimates are guaranteed valid for at least (30) days. Except as detailed above, limited mfg. one-year warranty applies to new items, and (90) days to repaired or refurbished items. Visa & M/C purchasing cards are accepted with a 4% convenience fee. Most data sheet specifications are available online at www.wpsignal.com

We look forward to working with you!